

## Guidelines for Online Payment

- 1) On payment details page there is a select box which indicates whether you are going to pay from DD or online payment option.
- 2) If applicant selects the DD option, then he/she has to fill all the details of DD like bank name, branch name, amount, DD date etc. and click on save progress button to save the payment details. Once the DD information is filled the original DD has to be sending to the Deity.  
Address is given as below:-
- 3) If applicant selects the online payment option, then he/she has to fill the amount and click on online payment button. It will redirect the applicant to the detail page where applicant customer Id, amount, transaction reference number are there, now click on Pay Now button, It will redirect to the payment gateway.
- 4) There on payment gateway, applicant is asked to fill his/her credit card /debit card/internet banking option. Applicant selects the appropriate option for payment and proceeds further. As the online payment is done, applicant is redirected to MSIPS portal where current payment details are mentioned.
- 5) Applicant can verify those and click on OK button and this will redirect you to the digital signature TAB.